

(New students only)



St Clement's Early Learning School

70 St. Clements Avenue, Toronto, ON M4R 1H2
T 416 489 0822 F 416 488 8228
scels.ca

Application Form

New Student Sibling Returning Student

Nursery School Programs

- Half Day Morning Nursery (9:00 – 11:30 a.m.)
- Extended Day Nursery (9:00 a.m. – 1:30 p.m.)
- All Day Nursery (9:00 a.m. – 3:30 p.m.)

Kindergarten Programs

- All Day Kindergarten (JK)
- All Day Kindergarten (SK)

Primary School for Boys

- Grade One Grade Two

Child's Name: _____

Birthdate: (DD/MM/YYYY) _____ Male Female

Name of Sibling who attended/attends the school: _____ N/A

Parent's Name(s): _____

Home Address: _____

Home Phone: _____

Cell Phone: _____ Mother Father

Business Phone: _____ Mother Father

E-mail: _____



New Students: A \$150.00 Application fee will be charged by invoice in TUIO for on-line payment. I understand that the school will contact me for a tour, child observation and meeting with the Director of Admissions.

Returning Students: An invoice for the deposit installment will be sent in TUIO for on-line payment, which will be due to confirm re-enrollment. Subsequent installments will be invoiced through my child's account and are due according to the fee schedule.

I understand the policies of St. Clement's Early Learning School, as described on the back (or page 2 – web version) of this form, and agree to abide by them.

Name: (Please Print) _____

Signature: _____ Today's Date: _____

Office Use Only: App. Fee Rec'd

Deposit Paid

Payment Plan / TUIO

Enhanced Program Application

Important: Please Read

St. Clement's Early Learning School has been in existence since 1955. Over the years, many procedures have been developed to help guide our students and staff towards a successful educational experience for everyone. All of our policies are contained in the appropriate manuals at the school and are made available to parents at any time for review. These include our Parent Manual, Program Statement, policies for Public Health and Fire Safety, Volunteers, and Playground Safety, to name a few.

As you consider enrolling your child in one of our programs, you need to be aware of the following:

- We believe that early childhood should be a time of fun, security, warmth, exploration and discovery for every child.
- Preschool and primary school-aged children are creative and receptive; our programs strive to nurture and encourage these qualities in our students.
- Though we strive to place all children in the program (morning, extended day, all day) and classroom of their choice, it is not always possible due to the limited number of spaces in the school. The final make-up of a class i.e. JK/SK is determined by enrollment. **Class placement requests are not accepted for new students.**
- Parents/guardians agree to pay the Application Fee, Tuition Fee and sundry expenses when due – via our online payment system, TUIO. **Once paid, all fees are non-refundable and non-transferable under any circumstance.** Used or not, we will have reserved a space in the program exclusively for your child.
- Upon acceptance, spaces in the school are guaranteed for each registered student for the full school year. Withdrawal request must be made in writing to the Principal. In addition, completion and submission of the school's Withdrawal form. **If a student leaves/withdraws at any time between their acceptance into one of our programs, during and to the end of the 2026/2027 school year, full tuitions fees remain due and payable.**
If the request for withdrawal is received:
 - a) Before Feb 1st: the school will retain the tuition deposit per child and the non-refundable New Student Acceptance fee per child.
 - b) Withdrawal between Feb 1st and June 30th: 50% of all remaining fees are due and will not be refunded.
 - c) Withdrawal after June 30th: 100% of all tuition fees are due and will not be refunded.
 - A fee of \$30.00 will be levied on NSF payments.
 - Interest on late payments is 1.5% per month (18% per annum)
 - Credit Card payments are subject to a service fee (2.9%)
- Our Uniform Policy is mandatory for Kindergarten and Primary students. Details regarding this policy are found in our Parent Manual. The Gym Uniform is mandatory for Nursery students, although we strongly encourage introducing a few pieces of casual & Number One Dress.
- While on the premises of St. Clement's Early Learning School, all persons (students, parents, volunteers, staff and other professionals) are to act in a socially acceptable manner; considerate of each other's well-being and safety at all times.
- Parents form an important partnership with the school in creating an environment where children can learn to their full potential. We require the lines of communication to stay open and positive for the benefit of every child in the school.
- On occasion, the Principal/ Director may have reason to ask a family to withdraw their child from St. Clement's Early Learning School. Appropriate notice will be given at the discretion of the Principal/ Director. In these rare cases, a partial rebate of the tuition fee may be granted.